

**Joshua Hyde Public Library**

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[www.SturbridgeLibrary.org](http://www.SturbridgeLibrary.org)

**CONFIDENTIALITY POLICY**

The Library maintains a strict policy of confidentiality. To protect the privacy of our patrons, no information will be given from any Library record. When Library staff contacts patrons regarding overdue materials, every effort is made to contact the patron personally to ensure confidentiality. The staff will employ sensitivity and discretion when calling regarding children's overdue materials. Children are entitled to the same library privileges as adults.

Revised by the Board of Library Trustees, April 2021